

# Billing and Collection Agent Report For period ending March 31, 2010

To NANC

**April 6, 2010** 

## NANPA FUND STATEMENT OF FINANCIAL POSITION MARCH 31, 2010

Assets
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Cash Balance in bank account			\$ 2,256,337
Receivable from US Carriers		147,050	
Receivable from Canada		5,912	
Receivable from Caribbean countries		2,338	
Receivables forwarded to FCC for collection (Over 90 days)		314,663	
Allowance for uncollectible accounts		(347,000)	122,963
Prepaid maintenance contract			 4,800
Total assets			2,384,100
Less: Accrued liabilities (see below for makeup)			(348,631)
Fund balance			\$ 2,035,469
Makeup of Accrued Liabilities (see following page for additional details)			
Welch LLP		19,900	
NEUSTAR Pooling 1K Block Pooling Expenses		188,498	
NEUSTAR Admin Expenses		132,537	
Data Collection Agent - USAC		7,696	
	\$	348,631	
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## Other items of note

During February, the bank account earned an average rate of return of 0.397.

Welch is negotiating an interim contract because the existing contract and allowed extension period has expired.

## NANPA FUND FORECASTED STATEMENT OF CHANGES IN FUND BALANCE JULY 2009 TO JUNE 2010

		Actual								E	Budgeted					Variance between
		Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Total	Budget	forecasted balance at June 30/10 and budget
Revenue International Contributions Canada	(1)	11,828	5,912	5,912	5,912	5,912	5,912	5,912	5,912	5,912	5,912	5,912	-	70,948	70,948	-
Caribbean countries Total International Contributions	(1)	14,467 26,295	5.912	5.912	5.912	5.912	5.912	5.912	5.912	5.912	5.912	5.912	<del></del>	14,467 85,415	14,467 85,415	-
Domestic Contributions - US carriers	(1)	1,524,170	151,995	105,690	108,557	104,682	122,555	105,392	109,046	109,819	108,738	108,738		2,659,382	2,487,497	171,885
Late filing fees for Form 499A	(2)	( 4,550)	-	( 1,800)	1,700	( 3,400)	4,100 (	( 6,700)	200 (	3,600)		,	115,000	100,950	115,000	· ·
Interest income	(3)	163	246	1,161	1,417	1,410	1,392	993	856	961	167	167	167	9,100	2,000	7,100
Total revenue		1,546,078	158,153	110,963	117,586	108,604	133,959	105,597	116,014	113,092	114,817	114,817	115,167	2,854,847	2,689,912	164,935
Expenses NANPA Administration	(4), (8)	122,883	122,309	131,876	177,304	122,743	129,567	128,500	133,316	132,536	131,833	131,833	131,833	1,596,533	1,475,600	120,933
1K Block Pooling Administration	(4), (7)	189,373	200,156	215,254	188,498	188,498	188,498	188,498	188,498	188,498	188,498	188,498	188,498	2,301,265	2,263,289	37,976
pANI	(9)	-	-	-	-	-		-	-	-	-	-	-		200,000	( 200,000)
Billing and Collection Welch LLP Data Collection Agent	(4) (5)	19,900 4,183	19,900 9,456	19,900 6,532	19,900 3,915	19,900 4,231	19,900 3,405	19,900 4,545	19,900 2,580	19,900 3,246	19,900 4,450	19,900 4,450	19,900 4,450	238,800 55,443	238,800 53,400	
Annual Operations Audit	(6)	-	-	34,000	-	-	-	-	-	-	-			34,000	34,000	
Carrier Audits	(10)	-	-	-	-	-	-	-	-	-	-	-	-	-	700,000	( 700,000)
Bad debt expense	(11)	27,606		37,216		2,416	6,684)	20,336		5,460.00		<u> </u>		75,430	<u> </u>	75,430
Total expenses		363,945	351,821	444,778	389,617	337,788	334,686	361,779	344,294	338,720	344,681	344,681	344,681	4,301,471	4,965,089	(663,618)
Net revenue (expenses)		1,182,133	( 193,668)	( 333,815) (	272,031)	( 229,184) (	200,727) (	( 256,182) (	228,280) (	225,628) (	229,864)	229,864) (	229,514) <mark>(</mark>	1,446,624) (	2,275,177)	828,553
Opening fund balance		2,792,851	3,974,984	3,781,316	3,447,501	3,175,470	2,946,286	2,745,559	2,489,377	2,261,097	2,035,469	1,805,605	1,575,741	2,792,851	1,775,177	17,674
Closing fund balance		3,974,984	3,781,316	3,447,501	3,175,470	2,946,286	2,745,559	2,489,377	2,261,097	2,035,469	1,805,605	1,575,741	1,346,227	1,346,227 -	500,000	846,227
Fund balance makeup: Contingency Surplus		500,000 3,474,984 3,974,984	500,000 3,281,316 3,781,316	500,000 2,947,501 3,447,501	500,000 2,675,470 3,175,470	500,000 2,446,286 2,946,286	500,000 2,245,559 2,745,559	500,000 1,989,377 2,489,377	500,000 1,761,097 2,261,097	500,000 1,535,469 2,035,469	500,000 1,305,605 1,805,605	500,000 1,075,741 1,575,741	500,000 846,227 1,346,227	500,000 846,227 1,346,227	500,000 - 500,000	
		3,314,904	3,701,310	3,447,301	3,173,470	2,340,200	2,143,339	2,409,377	2,201,097	2,033,409	1,003,003	1,070,741	1,340,221	1,340,221	500,000	

#### Assumptions:

- (1) The US carrier contributions for the period from July 2009 to June 2010 and the International carrier revenue is based upon actual billings.
- (2) These fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income projections are estimates
- (4) The expenses for the NANPA Administration, 1K Block Pooling and Welch LLP are based on contracts in force.

  The contract with Welch LLP expires September 30, 2009. A six month extension until March 31, 2010 under the same terms has been exercised. The expense for B&C Agent for April 2010 to June 2010 is based on the current contract.
- (5) The expense for the Data Collection Agent is based on estimate of costs by USAC for the 2009 calendar year.
- (6) The contract for the annual operations audit has been awarded to Ernst & Young. The cost is \$34,000.
- (7) The April forecasted amount includes the forecasted monthly billing of \$188,498.
- (8) The April forecasted amount includes the forecasted monthly billing of \$131,833
- (9) Interim p-ANNI administration is now covered under the new Pooling contract. \$200,000 has been allowed for the cost of permanent pANI in 2009/10. No change order has been issued. There has been no further action regarding this matter so the \$200,000 has been removed from the forecast.
- (10) The budget allowed \$700,000 for carrier audits. There will not be any performed in the remaining period January to June 2010.
- (11) The allowance covers all accounts considered potentially uncollectible at March 31, 2010. This will be covered by the contingency allowance.

#### Reconciliation of Forecast at June 30, 2010 to Budget

Budgeted fund balance at June 30/10 - contingency	500,000
Increase in fund balance between budget period (March 2009) and June 2009	17,674
Additional billings over estimate from budget	171,885
Late filing fees (reversal) for Form 499A - 2009	(14,050)
Additional interest earned to date compared to budget	7,100
NANP Admin - difference between budget and actual contact awarded after budget	
period	(120,933)
NANP - change orders	-
Data Collection fees - Adjustment to actual from budget	(2,043)
Bad debts not budgeted for	(75,430)
Pooling change orders	(37,976)
Carrier audits that will not be performed	700,000
Permanent pANi that will not be expended prior to June 30th.	200,000
Fund balance at June 30/09	1,346,227

### NANPA FUND FORECASTED STATEMENT OF CHANGES IN FUND BALANCE JULY 2010 TO MARCH 2011

		Projection										
		Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11		
Projected Revenue International Contributions Canada Caribbean countries	(1) (1)	6,670 16,403	6,670	6,670	6,670	6,670	6,670	6,670 -	6,670 -	6,670		
Total International Contributions	(-)	23,073	6,670	6,670	6,670	6,670	6,670	6,670	6,670	6,670		
Domestic Contributions - US carriers	(1)	2,227,808	180,691	180,691	180,691	180,691	180,691	180,691	180,691	180,691		
Late filing fees for Form 499A	(2)	-	-	-	-	-	-	-	-	-		
Interest income	(3)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		
Total projected revenue		2,251,881	188,361	188,361	188,361	188,361	188,361	188,361	188,361	188,361		
Projected Expenses NANPA Administration	(4)	131,000	166,000	191,000	131,000	131,000	131,000	131,000	131,000	131,000		
1K Block Pooling Administration	(5)	188,498	186,934	185,365	185,365	185,365	185,365	185,365	185,365	185,365		
pANI	(6)	16,666	16,666	16,666	16,666	16,666	16,666	16,666	16,666	16,666		
Billing and Collection Welch LLP Data Collection Agent	(7) (8)	19,900 4,500	19,900 4,500	19,900 4,500								
Annual Operations Audit	(9)	-	-	36,000	-	-	-	-	-	-		
Carrier Audits	(10)	-	-	-	-	-	-	-	700,000	-		
Bad debt expense (recovery)	(11)			70,000								
Total projected expenses		360,564	394,000	523,431	357,431	357,431	357,431	357,431	1,057,431	357,431		
Projected Net revenue (expenses)		1,891,317	( 205,639)	( 335,070) (	( 169,070) (	169,070)	( 169,070) (	169,070) (	869,070) (	169,070)		
Projected Opening fund balance		1,346,227	3,237,544	3,031,905	2,696,835	2,527,765	2,358,695	2,189,625	2,020,555	1,151,485		
Projected Closing fund balance		3,237,544	3,031,905	2,696,835	2,527,765	2,358,695	2,189,625	2,020,555	1,151,485	982,415		
Projected Fund balance makeup: Contingency Surplus		500,000 2,737,544 3,237,544	500,000 2,531,905 3,031,905	500,000 2,196,835 2,696,835	500,000 2,027,765 2,527,765	500,000 1,858,695 2,358,695	500,000 1,689,625 2,189,625	500,000 1,520,555 2,020,555	500,000 651,485 1,151,485	500,000 482,415 982,415		

#### Assumptions:

- (1) The contributions for July 2010 March 2011 are estimated based on the budget for 2010/11
- (2) These fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income projections are estimates
- (4) The cost of NANPA Administration is based on contract in force until January 8, 2011.

  (5) The expense for the 1K Block Pooling is based on the contract in force.
- (6) Interim p-ANNI administration is now covered under the new Pooling contract. \$200,000 has been allowed for the cost of permanent pANI in 2010/11. No change order has been issued.
- (7) The cost of B&C Agent is based on the cost of the expired Welch LLP contract.(8) The expense for the Data Collection Agent is based on estimate of costs by USAC for the 2010 calendar year.(9) The cost of the annual operations audit is based on the cost of the prior year's audit.
- (10) The budget allowed \$700,000 for carrier audits.
- (11) The allowance covers all accounts considered potentially uncollectible. This will be covered by the contingency allowance

## NANPA FUND CURRENT AND FORECASTED LIABILITIES

			Current	A 10	May 10	l 10	lul 10	A 10	San 10	0-4.10
			Mar-10	<u>Apr-10</u>	May-10	<u>Jun-10</u>	<u>Jul-10</u>	<u>Aug-10</u>	<u>Sep-10</u>	Oct-10
NEUSTAR - NANPA Administration contract - Payment authorized by the FCC on Feb 22/10, received by Welch March 4/10			132,537	131,833	131,833	131,833	131,000	166,000	191,000	131,000
January 2010	128,500									
- Payment authorized by the FCC on March 9/10, received by Welch Mar 29/10										
February 2010	133,316									
- Authorization by the FCC has not been received for payment										
March 2010	\$	132,537								
	\$	132,537								
NEUSTAR - Block Pooling contract			188,498	188,498	188,498	188,498	188,498	186,934	185,365	185,365
<ul> <li>Payment authorized by the FCC on Feb 22/10, received by Welch March 4/10</li> <li>January 2010</li> </ul>	188,498									
January 2010	100,496									
- Payment authorized by the FCC on March 9/10, received by Welch Mar 29/10										
February 2010	188,498									
Authorization by the FCC has not been received for payment										
March 2010	\$	188,498								
	\$	188,498								
Welch LLP - Billing & Collection Agent			19,900	19,900	19,900	19,900	19,900	19,900	19,900	19,900
- Payment authorized by the FCC on Feb 22/10, received by Welch March 4/10										
January 2010	18,013									
- Payment authorized by the FCC on March 9/10, received by Welch Mar 29/10										
February 2010	18,477									
- Authorization by the FCC has not been received for payment										
March 2010	\$	19,900								
	\$	19,900								
USAC - Data Collection Agent			7,696	4,450	4,450	4,450	4,500	4,500	4,500	4,500
- Payment authorized by the FCC on Feb 22/10, received by Welch March 4/10										
December 2009	4,546									
- Payment authorized by the FCC on March 9/10, received by Welch Mar 29/10										
January 2010	2,580									
- Authorization by the FCC has not been received for payment										
February 2010		3,246								
March 2010 (estimate)	_	4,450								
	<u>\$</u>	7,696								
Carrier audits			-	-	-	-	-	-	-	-
Ernst & Young LLP- Annual operations audit									36,000	
Accrual for 2010/11 audit fee	<u>\$</u>								,	
NEUSTAR - pANI administration	<u>\$</u>		-	-	-	-	16,666	16,666	16,666	16,666
	_	_								
Total		-	348,631	344,681	344,681	344,681	360,564	394,000	453,431	357,431

## **Deliverables Report**

## **Distributing invoices**

The monthly invoices for carriers were mailed March 12, 2010

## **Processing Payments**

Payment information from the lockbox service at Mellon Bank is received every Monday for the prior week's deposits. The deposit information is recorded on either Monday or Tuesday each week.

## **Late/Absent Payments**

Statement of accounts were sent out for new receivable balances under 90 days old.

## **FCC Red Light Notices**

representing collections from 19 carriers. 190 delinquent accounts were sent to the FCC for collection and submission to the Red Light site. The total value of the delinquent accounts sent to the FCC amounted to \$22,272.77.

## Complaints/Queries

All queries are directed to a voice mailbox. The information is transferred to an Access database. The date, nature of call, name of caller, Filer ID, who responded and on what date and the resolution is tracked. Calls are responded usually within 3 business days.24 calls were received in March. Most calls were questions about the statement received, who is NANP, why should they fund NANP, the company is out of business, change of address and request for copies of invoices and why they were sent to collections with the FCC.

## **Staffing Changes**

Nothing new to report.

## **Contract Renewal**

The FCC has not started this process yet. The contract expires October 1, 2009. Welch LLP is on the USGSA list. Welch LLP received a 6 month bridge extension with the same terms as the current contract which ended March 31, 2010. Welch and the FCC are negotiating for an interim contract until the RFP has been issued and awarded.

## Accounts Receivable

The old receivables are gradually being cleared up as USAC identifies and verifies companies that are inactive. We have received procedures from the FCC as to how to apply for approval to write off debt. This has to be done on an individual carrier basis. The FCC has to approve each request for write off.

We have prepared our first write-off package in November for one carrier. This was sent to the FCC where the OMD office has to approve the write-off. We received approval from the OMD office on March 31st. We will start the process of preparing other write-off packages within the next couple of months.